



Campaign Rules Acknowledgment Form

As a candidate for District Office, I fully understand the high bar of integrity and excellence that has now been set for myself. By signing below, I hereby acknowledge that I have read and will abide by the Election Rules and Procedures outlined in the Alabama District Circle K Code of Policies and included in this document herein. Additionally, I hereby acknowledge the power of discretion held by the Alabama District of Circle K Board of Officers; specifically the District Governor, Elections Chairman and District Administrator to enforce the aforementioned agreement to the utmost level of responsibility.

Candidate Name _____ Office _____

Home Club _____

Candidate Signature _____ Date _____

Board Policy: Part VII - Section C. Election Rules and Procedures

1. Campaigning for district office, outside the home club of potential candidates, shall begin no earlier than the start of District Convention, unless agreed upon by all candidates for a particular office and the District Governor and Administrator, with the exception of a brief candidacy announcement and photo to be posted on alabamacki.org.
2. The candidacy materials should be submitted through the Alabama Circle K website in PDF format consisting of two 8.5" x 11" pages. This page should include but is not limited to: goals, Circle K leadership experience, and biographical information. Any literature not adhering to these guidelines will not be allowed in caucus rooms and will not be allowed to be distributed. No edits or resubmissions of material will be allowed.
3. Any current district officer who is a candidate for district office at the upcoming convention shall not overtly or covertly use the resources of his/her position in his/her campaign.
4. Campaigning for International officer endorsement within the Alabama District shall begin no earlier than 60 days prior to the actual district convention date. There shall be four endorsement categories: International President, International Vice President, International Trustee, and



International Office. Rules governing the campaigning and election of district officers (Part VII, Section C, of this Code of Policies) shall be in effect. All members from the Alabama District seeking an International office must comply with these rules. Only under extreme circumstances will endorsement be given by the Board of Officers. This requirement is waived for any Alabama District Circle K member currently serving on the International Board who is unable to attend the district convention due to International officer responsibilities. In this case, a resolution for endorsement shall be presented to the House of Delegates on behalf of the candidate.

5. All campaign posters and materials may be attached only to metal or wooden surfaces (not to wallpapered surfaces). These materials may be attached with what is allowable by the hotel's policy. Candidates shall be held responsible for all materials that bear their name, and all materials must be removed prior to the House of Delegates. In the event that a second session of the House of Delegates is necessary, all materials must be removed prior to that session.
6. The campaign literature of candidates for both District and International office shall adhere to the following guidelines: no literature shall be longer than standard 8 ½ X 11 paper; literature must be limited to one sheet, but front and back may be used; literature should include but is not limited to: goals, Circle K leadership experience, and biographical information. Any literature not adhering to these guidelines will not be allowed in caucus rooms and will not be allowed to be distributed.
7. Candidates for district office must file a signed copy of the officer service agreement (see: Appendix G) with the Credentials and Elections Committee and must be properly nominated prior to being placed on the official ballot. Candidates for International officer endorsement need only be properly nominated. Any candidate who does not meet these requirements shall not be placed on the official ballot and shall not be eligible for election to district office or International officer endorsement.
8. Current and past district officers, including Governors and non-Circle K members, are prohibited from campaigning for or on behalf of candidates for district office or International officer endorsement. However, said individuals are allowed to campaign for themselves in the event they are personally seeking an office or endorsement.
9. Nominations for district offices and International officer endorsement shall be received from the floor and shall be in order at any general session and during the House of Delegates.
10. Nominations shall be in order when made by any member in good standing and seconded by a member of a club other than the nominating club. Anyone making or seconding a nomination must be a member in good standing with the district. The nominee must be present at the convention for the nomination to be in order.
11. The Divisional Caucuses shall be held on the Saturday of convention and shall be run by the



respective Lt. Governor or his/her designate. Each candidate shall be limited to seven (7) minutes, including introductions and questions. Only candidates who have filed the appropriate forms and have been properly nominated during the convention shall be allowed to participate in the Divisional Caucus. A District Caucus may be held in place of the Divisional Caucuses if agreed upon by a majority vote of the Board of Officers or a majority vote of the House of Delegates. If this is the case, the rules governing the District Caucus (Part VII, Section C, Subsection 6 of this Code of Policies) shall be in effect.

12. Members shall not be allowed to enter any caucus while a candidate is speaking. Members shall be allowed to enter between candidate speeches. Members of the Sergeant-at-Arms Committee shall be present to enforce this policy.
13. The actual voting for all offices shall be conducted in the following order: Governor; Secretary/Treasurer; Communications Officers; Lt. Governors; International President endorsement; International Vice President endorsement; International Trustee endorsement; and International Officer endorsement. Any candidate eliminated from an office shall be afforded the opportunity to run for any other office not yet elected.
14. Any candidate for district office or International Officer endorsement must receive a majority (greater than 50 percent) of the votes cast in order to be elected or endorsed.
15. Any candidate for district office or International Officer endorsement must have received the endorsement of their home club and/or home club board.
16. An endorsement is a guarantee of support and an acknowledgement of a person's qualifications for an office.
17. Votes of no confidence shall not be allowed, however, any delegate may abstain from voting in any particular race. Abstentions shall not affect the outcome of any election as they shall not count as votes cast.
18. Suspected violations of the above policies shall be brought to the attention of the Governor and Administrator. They shall jointly inform the candidate of the details of such charges that have been raised.
19. Any candidate found to be in violation of these policies may be subject to disqualification upon suggestion of the District Board of Officers. A special board meeting shall be called, and the candidate will have the opportunity to respond to the charges before a final decision is made by the District Board of Officers.